

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: November 1, 2013 through November 30, 2013
 Prepared on November 27, 2013

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	DATE ISSUED	ADDRESS	PERMIT TYPE
Evan Erickson	11/5/13	11/6/13	296 Voyageur Lane	Accessory structure/driveway extension
Craftivity	11/8/13	11/8/13	978 Middle Road	Permit extension
Bennett/Powell	11/18/13	11/22/13	1833 Hagen Road	Deck extension/screen porch

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Ashland County HRA	11/21/13	Bear Lane	Accessory structure	Waiting to verify setbacks
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	Wetland Protection Overlay District; must review siting with DNR in spring
Hartig	11/15/13	3195 Big Bay Road	Principle dwelling	Will be submitting plans shortly
Slater/McCue	1-20-11	1268 Big Bay Road		Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4-28-12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core on 6-4-13

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Hartzell, Robert		Multiple	Rental of a Principal Dwelling x 7 different properties	Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified with the TPC.
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	Mtg. with Larry Hildebrandt, Mike Starck, agent, and me onsite on 7/31. Letter sent to owner to outline next steps. Waiting for sanitary application
Brown, Derrick and Amy	9/3/13	425 Deerwoods Lane	Principle Dwelling, Sanitary	Sanitary permit issued/POWTS installed; site visit to verify siting.

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Case 13 CX01 – Status conference scheduled for 12/17/13
Susan Bergeon	Violation of Special Exceptions permit	10 days to remove trailer – REMOVED

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Fahien	11/4/13	3705 Big Bay Road	Conveyance of property
Myers	11/4/13	3705 Big Bay Road	Conveyance of property
Pete Clark	11/4/13	N/A	NR 115 implementation
Pete Clark	11/5/13	N/A	Building services contract review

NAME	DATE	PROPERTY	REGARDING
Bleifuss	11/7/13	4220 Chippewa Trail	Assignment of fire number
TPC/TB	11/13/13	N/A	Joint meeting to hear Survey results
Gene Nelson	11/18/13	197 Big Bay Road	Safety/erosion issues
Gene Nelson	11/18/13	Off Colonel Woods Ave	Setback
Town Board	11/21/13	N/A	Recommendation to TB by TPC regarding 2014 permit fees

IX. Complaints Received About

	DATE	PROPERTY	REGARDING
Nancy Sievers	10-23-13	Middle Road (014-00467-0100), (014)-00466-0100)	Tree service was disturbing wetlands at the direction of property owner. Site visit conducted to stop work. Reported disturbance to DNR. DNR and Army Corps of Engineers will investigate. NOT RESOLVED

X. Public Information Requests

None.

XI. New Business

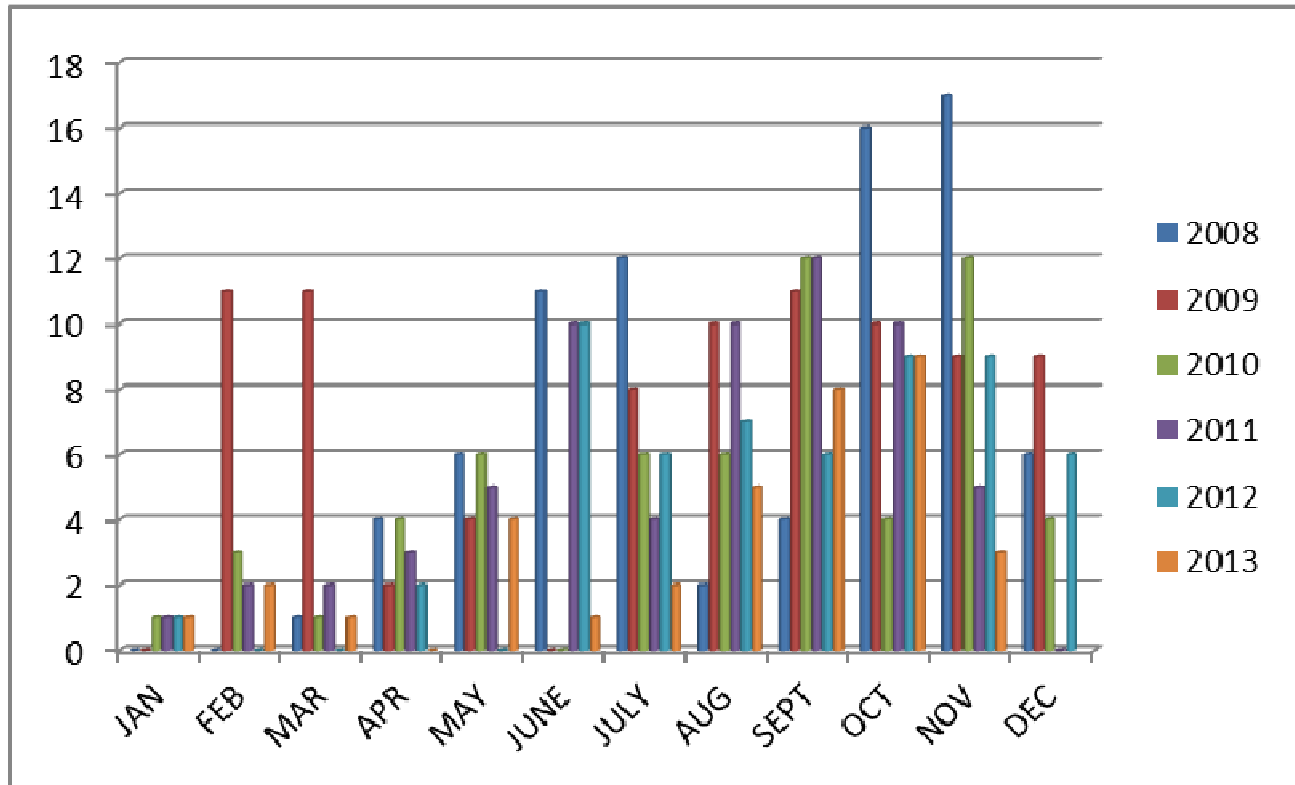
1. The Town Plan Commission will begin the process of updating the Comprehensive Plan, and will set a time line for completing a draft for public review.

XII. Old Business

1. The Comprehensive Plan surveys have been tabulated and will be presented at a joint TPC/TB meeting on 12/4.
2. Pete and I are reviewing and drafting updates for a number of ordinances.
3. I am revising the Zoning permit application and updating the instructions.
4. I am working with the Fire Department/EMS on 4 grant applications for breathing apparatus; the total project budget is \$100,000. One, a matching grant for \$50,000 has been submitted to the Woods Foundation. The FEMA Assistance to Firefighters Grant is due on December 6 and is for almost \$10,000. Grants to the Duluth Superior Area Community Foundation and to the Apostle Islands Area Community Fund are due in March. The Island Association continues to actively fundraise for this project.

NOTE: The Planning and Zoning Office will be closed December 6 through December 15 and January 2 through January 6.

TOWN PERMIT APPLICATIONS FROM 2008 THROUGH NOVEMBER 2013



COMMENTS:

- We had 3 permit applications in November 2013, compared to 9 in November 2012.

- We are at 36 permit applications for the year, compared to 50 this same time last year, a 28% reduction.

- We had a total of 56 permit applications in 2012. In 2009 we had 89 permits, the most for any year in the past five years.

- The permit numbers in this chart do not include rental permits, of which there are approximately 100 per year.